

Applicable to:	Learners & Staff
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## **One-to-One Teaching Policy**

### **Rationale**

The Board of Management recognises that child protection and welfare considerations permeate all aspects of college life and must be reflected in each college policy, college practices and activities.

The Board of Management also reaffirms its primary responsibility for the care and welfare of learners and staff. As such the Board of Management will fully implement, without modification the Department of Education and Skills Child Protection Procedures 2011. These procedures will therefore underpin the content of this policy. To these ends, the policy takes account of the provisions of each of the following important pieces of legislation:

1. Freedom of Information Act 1997
2. The Education Act 1998
3. The Child Welfare Act 2000
4. Children First – National Guidance for the Protection and Welfare of Children 2011.
5. The Children First Act 2015

### **One- to One Teaching**

St. John's Central College strives to create a happy, safe environment for the learner, where they feel secure, knowing that if they have concerns, they will be listened to with understanding and respect and that their concerns will be acted on.

Where one-to-one teaching occurs, every effort will be made to ensure that this teaching takes place in an open environment (open door/door with glass pane).

Parents or Guardians of learners who are to be involved in one-to-one teaching will be informed and their agreement sought.

Work being carried by our Personal Assistants will be carried out under the direction of the Course Coordinator, Disability Support Officer and the Deputy Principal charged with this responsibility in an open environment.

### **General Guideline**

It is important that staff ensure they avoid circumstances where they are alone with a learner, or where a learner could misconstrue an action on the part of a staff member.

### **Parental/Guardian Consent Form**

(see below)

### **Associated Documents**

Child Protection Policy  
Disability Procedure Policy  
Disability Code of Practise



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I (Name of Parent/Guardian)

\_\_\_\_\_

of (Address)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Give permission for (Full Name of Child)

\_\_\_\_\_

\_\_\_\_/\_\_\_\_/\_\_\_\_  
(Date of Birth)

to participate in one-to-one teaching when offered while attending the following course

\_\_\_\_\_  
(Title of Course)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_/\_\_\_\_/\_\_\_\_  
(Date)